



MINUTES

Law Society of the Northwest Territories
Law Society Training Room
December 18, 2019

Attendance:

Mike Reddy, President
Brad Patzer, Vice President
Christina Brownlee, Secretary
Sheldon Toner, Treasurer
Karin Taylor, Member at Large
Heather Chang, Layperson (by telephone)
Karen Wilford, FLSC Representative

Tracy Bock, Past President
Ian Rennie, Past Secretary
Candace Seddon, Past Member at Large

Glenn Tait, Executive Director
Bob Wilson, Communications and Planning Coordinator

Call To Order:

President Mike Reddy called the meeting to order at 12:05PM.

Approval of the Agenda:

MOVED BY: Sheldon TONER
SECONDED BY: Karin TAYLOR

THAT the Agenda be approved as amended.

CARRIED

Approval of the Consent Agenda:

MOVED BY: Mike REDDY
SECONDED BY: Heather CHANG

THAT the Consent Agenda be approved as presented.

CARRIED

Business Arising from the Minutes:

- 1) Glenn Tait reported that the Revisions to the Legal Profession Act Committee will meet early in the New Year to review the comments received on the discussion paper both through formal submissions from the membership and at the Annual General Meeting.
- 2) Glenn Tait gave an update on the Helsby Drake website project. Mike Clory, Vice President, Operations from Thentia met with staff on November 25 and 26. The Executive Committee met with him for a lunch meeting on November 26.
- 3) Glenn Tait gave a report on the Northern Opportunities event held at the University of Alberta.
- 4) Glenn Tait gave a report on the Request for Proposals for Office Space. Mike Reddy and Brad Patzer will be on a committee to review the proposals, and Paul Mckenna from the GNWT will provide legal advice as needed. Any decisions made by the committee will come back to the Executive Committee for ratification.

Finance:

- 1) The Variance Report as of December 13, 2019 was presented for information.

Brad Patzer joined the meeting.

Discipline:

- 1) A report on Discipline cases in progress was presented for information. There are currently six Discipline Complaints in progress. In addition, there is one complaint which is proceeding to a Committee of Inquiry.

Rule/Policy Amendments

- 1) Glenn Tait posed a question about the amount of information that the Executive would require when making appointments to external committees. It was decided that staff would come back with a policy on making appointments at the next meeting.

New Business:

- 1) Members of the Executive Committee were assigned to Committees to act as liaison.

Admissions- Karin Taylor
Continuing Professional Development- Sheldon Toner
Finance- Sheldon Toner
Insurance- Mike Reddy
Legal Ethics and Practice- Brad Patzer
Rules- Christina Brownlee
Social- Christina Brownlee

- 2) Morgan Cooper, President of the Federation of Law Societies of Canada, and Jonathan Herman, Chief Executive Officer, will meet with the Executive Committee and membership of the LSNT on February 11, 2020.

- 3) The Minister of Justice has requested a meeting with the Executive Committee in March or April 2020, and has expressed an interest to meet with the membership at large. Staff will send out a poll to the Executive Committee to ascertain availability.
- 4) LSNT has been asked to circulate information on the new CPLED course. This was sent out on November 28, 2019. They are also looking for lawyer participation on a paid basis, which has also been advertised.
- 5) LSNT has received five responses covering eleven lawyers designating a Responsible Lawyer for their firm. The deadline is December 31, 2019.
- 6) New trust rules will come into force on January 1, 2020. Members will be monitored for compliance.
- 7) Succession and Disaster Plans are required from private practice members by January 1, 2020. Members will be monitored for compliance.
- 8) Glenn Tait presented a cultural competency course outline prepared by Olthuis Kleer Townsend for review by the Executive Committee.
- 9) A draft biographical sketch document for nominations for election to the Executive Committee was presented for review.
- 10) Signing authorities were discussed. Executive Committee members will attend CIBC to arrange signing authority.
- 11) Glenn Tait gave an overview of the role of the Executive Director.
- 12) Past President:

MOVED BY: Mike REDDY
SECONDED BY: Brad PATZER

THAT Tracy Bock be appointed Past President of the Law Society of the Northwest Territories, to serve as an ex officio member.

CARRIED

Federation of Law Societies of Canada:

- 1) Karen Wilford explained her role as the LSNT's Council Member at the Federation of Law Societies of Canada.

The Committee went In Camera for discussion.

Meeting Dates:

LSNT Executive: January 22, 12:00PM

Meeting Adjourned: 1:40 PM.

Mike Reddy, President

Christina Brownlee, Secretary